



Charity Number: 1216899

31 Vanguard Road, Bournemouth, BH8 9NU

Tel: **01202 980161** • Email: **stroudenparkcc@gmail.com**

General T&Cs of Use of the Community Centre

(For all visitors, attendees, volunteers and building users)

1. Purpose of this Policy

This policy ensures the safe use of indoor bouncy castles and inflatables within the Centre. It protects children, hirers, staff, volunteers, and the charity by setting clear, practical safety requirements and capacity limits.

Indoor inflatables significantly reduce usable floor space and affect evacuation routes. For this reason, the Centre applies stricter capacity limits than the standard room capacities.

2. Respectful Behaviour

All users must:

- treat staff, volunteers, trustees and other visitors with respect
- behave in a way that does not cause nuisance, disruption or distress
- follow any reasonable instructions given by Centre staff or volunteers

Abusive, aggressive or discriminatory behaviour will not be tolerated.

3. Safeguarding

We are committed to safeguarding children, young people and vulnerable adults.

All users must:

- Follow staff instructions relating to safeguarding
- Ensure children are supervised at all times
- Report any concerns immediately to a member of staff

Our Safeguarding Policy is available on our website.

4. Health & Safety

To keep everyone safe, users must:

- Follow fire evacuation instructions
- Keep exits and corridors clear
- Use equipment safely and appropriately
- Report hazards or accidents to staff immediately

Smoking, vaping and the use of illegal substances are not permitted anywhere on the premises.

5. Accessibility

We aim to make the Centre accessible to all. If you require assistance or adjustments, please speak to a member of staff.

6. Use of Facilities

Users must:

- Respect the building, furniture and equipment
- Leave spaces clean and tidy
- Use only the areas they are authorised to access
- Follow any posted signage or room specific rules

Damage caused through misuse may result in charges.

7. Personal Belongings

The Centre cannot accept responsibility for:

- Loss or damage to personal items
- Items left unattended
- Property left behind after an event

Users bring belongings at their own risk.

8. Photography & Filming

Photography or filming must:

- Respect the privacy of others
- Comply with safeguarding requirements
- Be approved by the activity organiser, where relevant

Commercial photography requires prior permission.

9. Animals

Only assistance dogs are permitted inside the building, with the prior agreement of the Community Centre Manager.

10. Data Protection

We handle personal information in accordance with our Privacy Policy, available on our website.

11. Compliance

Failure to comply with these Terms & Conditions may result in:

- Being asked to leave the premises
- Refusal of future access
- Involvement of the police where necessary

12. Updates

These Terms & Conditions may be updated periodically to reflect best practice and operational needs. The latest version will always be available on our website.

Date Adopted: May 2026

Strouden Park Community Association

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